

Important Dates for VOA Luncheon Table Hosts

<u>Date:</u>	<u>Action:</u>
Tuesday, March 17 th	Confirm 5 of your guests
Tuesday, March 24 th	Journey at Coffee Crossing 1:00 – 2:00 pm 140 E. Main St. New Albany
Tuesday, March 31 st	Confirm 10 of your guests
Tuesday, April 7 th	Journey at First Financial Bank 9:00- 10:00 am 100 E Spring St. New Albany, IN
Tuesday, April 14 th	Confirm 15 of your guests
Tuesday, April 28 th	Journey at VOA Office 9:00- 10:00 am 2676 Charlestown Rd. Ste 10, New Albany
Thursday, April 30 th	Submit your guest list
Wednesday, May 6 th	Send a reminder to your guests about the event (One week away!)
Tuesday, May 12 th	Check your email for your table number and let your guests know.
Wednesday, May 13 th	VOA Luncheon, arrive at 11:15 am at the Refinery